

| Day | Topic | Details discussion |
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| 1 | Understanding the Anatomy of Notices under GST | <ol style="list-style-type: none"> 1. Anatomy of Notice 2. Proper officer under GST for Issuance of Notice 3. Monetary Limits for issuance of Notice 4. Different Notices for Fake Invoices 5. Notices for ITC-related issues including 16(4) Notices |
| 2 | Drafting of Reply against Notices | <ol style="list-style-type: none"> 1. Drafting of Reply to Notices for Fake Invoices 2. Remedy of Revision and rectification. 3. Recovery Proceedings and discipline to be followed by department |
| 3 | First Appeal | <ol style="list-style-type: none"> 1. Filing of First Appeal procedures and time lines. 2. Mode of Payment of Pre-deposit 3. Drafting of Grounds of Appeal 4. Further proceeding after appeal order. |